



---

## SUPERINTENDENT OF PUBLIC INSTRUCTION

---

Chris Reykdal · Old Capitol Building · PO BOX 47200 · Olympia, WA 98504-7200 · <http://www.k12.wa.us>

---

August 17, 2017

### **Nondisclosure of Confidential Information Form for Users of the Migrant Student Information System (MSIS)**

Prior to the 2008–09 school year, the Office of Superintendent of Public Instruction (OSPI) entered into a new data sharing agreement with the Migrant Student Data and Recruitment (MSDR) office and Sunnyside School District (see Bulletin 084-08). This agreement enables OSPI and MSDR databases to share information more efficiently. However, it requires each data user of the Migrant Student Information System (MSIS) to have a completed *Nondisclosure of Confidential Information* form:

- **A new form is required each school year.**

All users who access the MSIS database are asked to read, complete, and obtain the appropriate signatures on the respective *Nondisclosure of Confidential Information* form. Note that faxed copies cannot be accepted. Please mail your form to:

OSPI  
Migrant & Bilingual Education  
P.O. Box 47200  
Olympia, WA 98504-7200

**For more detailed [step by step directions](#) on how to obtain access for the Migrant Student Information System (MSIS), open the attached document.**

After **October 1, 2017**, all previous users from 2016–17 who do not have an updated, complete, **original** signed form on file with OSPI, will be denied access to the MSIS, until the completed *Nondisclosure of Confidential Information* form for the 2017–18 school year is received at OSPI.

If you have any questions regarding this email or need further information, please contact Terrie Beckman at (360) 725-6150 or email [terrie.beckman@k12.wa.us](mailto:terrie.beckman@k12.wa.us).

Mea Moore  
Director, Migrant and Bilingual Education

Attachments