

# What do I need to know about LAP reporting?

## Extended Learning Time

Extended day learning occurs **outside the regular school day** and can include before-school hours, after-school hours, Saturdays, and summer hours. For students who receive multiple extended learning time interventions, please select the primary intervention.

- **Before/After School Instruction:** Structured learning environment; instruction aligned to core content; instruction is provided by a trained professional.
- **Homework Club:** Loosely structured environment where students work independently or in small groups on academic assignments; an educator may provide supervision and/or offer assistance as needed.
- **Book Programs:** Structured program where students are assigned books to read outside of school hours. Guiding questions or other assignments may accompany the text. If parents are trained to work with their child on this program, please also select “reach families at home” and “parent training events” on the family engagement tab.
- **Computer-Based or Online Programs:** Online or computer programs assigned to LAP students to complete at home or on campus outside of regular school hours. For example, students may be assigned a login to an online academic program to complete at home. If parents are trained to work with their child on this program, please also select “reach families at home” and “parent training events” on the family engagement tab.
- **Saturday Programs:** Structured learning on Saturdays; instruction is provided by a trained professional.

## Tutoring

Tutoring includes any interaction with a trained adult or peer using an intervention program or practice that addresses students’ unique academic needs **during the regular school day**. Tutoring may be implemented through a push-out or push-in model. Tutoring may serve students one-on-one, in small groups, or in a classroom setting. For students who receive multiple tutoring interventions, please select the primary intervention. For services outside of the regular school day, please select from the extended learning time options.

- **Double Dosing:** This is a second period of instruction during the school day. This model is more common at the secondary level where students are enrolled in an additional full-length period of academic instruction.
- **Intervention Specialist:** This may be the “LAP teacher” or another certificated teacher who only works with LAP students during the day who are pulled out from the general education classroom.
- **Trained Teacher:** A core general education teacher who may work with LAP students on a limited basis or through a double dose of instruction during the school day.

### Resources

[LAP Guidance for Reporting](#)

[Menus of Best Practices and Strategies](#)

[Academic Intervention Tool Chart](#) from the National Center for Intensive Intervention (NCII)

National Center for Education Evaluation’s [What Works Clearinghouse](#)

### Extended Learning Time vs. Tutoring in EDS

#### Student List Tab Functionality

Data on the Student List tab is no longer entered by hand. All data is pre-populated from CEDARS.

The Student List includes student records submitted to CEDARS with the following Program Codes: 6, 7, 37, and 38.

#### Directions

1. Verify the accuracy of the student-level data pre-populated from CEDARS data.
2. If any data is incorrect, verify the data in your Student Information System (SIS).
  - a. If the data in your SIS is incorrect, update the data and submit to CEDARS.
  - b. If the data in your SIS is correct, check with your CEDARS District Administrator. Their contact information can be found on the LAP Home tab. It is possible the correct data has not yet been sent to CEDARS or has errors in CEDARS.
  - c. Once all records are Complete in a school, click the Mark Complete button to verify your data is correct.

### Have Questions? Need Help?

**Call the LAP Office**  
(360) 725-6100

**Email the LAP Office**  
LAP@k12.wa.us