



SUPERINTENDENT OF PUBLIC INSTRUCTION

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June 28, 2018

(X) Action Required
Due Date: October 1, 2018
(X) Informational

BULLETIN NO. 063-18 EDUCATOR GROWTH AND DEVELOPMENT

TO: Educational Service District Superintendents
School District Superintendents
School District Business Managers
School Building Principals
Assistant Superintendents for Teaching and Learning
School District Personnel Directors
School Public Relations Professionals

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: Teacher and Principal Evaluation and Growth Program Updates

CONTACT: Sue Anderson, Director, Educator Effectiveness
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Agency TTY 360-664-3631

PURPOSE/ BACKGROUND

This bulletin provides school districts current information to support statewide educator evaluation implementation, including:

- Teacher and Administrator Evaluation and Growth Training Fund (iGrant 664) 2018–19
- Evaluator Training Report

TEACHER AND PRINCIPAL EVALUATION AND GROWTH TRAINING FUNDS 2018–19

The 2018 Legislature appropriated \$4 million “solely for the provision of training for teachers, principals, and principal evaluators in the performance-based teacher principal evaluation program” during the 2018–19 school year. School districts will apply for their portion of the funding through iGrants Form Package 664. This grant funds Teacher and Principal Evaluation Program (TPEP) teacher and administrator training activities from July 1, 2018 through June 30, 2019.

Applications are open and will close October 1. After October 1, the funding for districts that have not submitted an application will be reallocated to districts that have applied for funding for 2018–19.

Priorities for this grant are first-year teachers, principals, and principal evaluators who are:

- New to their role
- New to the district
- New to Washington
- On the Comprehensive evaluation for the first time

Required training for new teachers and those who have changed frameworks is six hours in the instructional framework and the evaluation process.

Required instructional framework training for new principals and assistant principals, and those who have changed frameworks:

- Stage I: Two days
- Stage II: Four days

Principal and assistant principal evaluators are required to have Stage I (two days) of training in the Association of Washington Principals' (AWSP) leadership framework training.

For teachers, principals, and principal evaluators who have previously received the foundational training described above, 2018–19 training should deepen knowledge of the framework and enhance opportunities for application. See the TPEP website for [possible scenarios](#).

FUNDING

The maximum allocation a district will receive is based on its percentage of the state's total teachers, principals, and assistant principals employed in their district on October 1, 2017 (School Apportionment and Financial Services reports, Tables 17–19 "[2017–18 School District Personnel Summary Profiles](#).)"

To view your district's maximum allocation, see the [District Allocation Table 2018–19](#) the TPEP website. Funding is based on a \$1800 "floor" per school district plus a per-FTE amount for the number of teachers, principals, and assistant principals employed statewide for 2017–18; a portion of this amount was adjusted by a pro-rated percentage based on the district's poverty rate.

REIMBURSEMENT OF EXPENSES

Districts will claim reimbursement for TPEP training expenses via the iGrants claiming system, in accordance with OSPI's current grants management process. Documentation for expenses should remain in district files for audit purposes. See the TPEP website for [allowable and excluded expenses](#).

BULLETIN NO. 063-18 EG&D

Page 3

June 28, 2018

EVAULATOR TRAINING REPORT

By September 15, OSPI will distribute to district superintendents information about principal and principal evaluator attendance at state-supported evaluator training during the 2017–18 school year. Districts should retain this information as another piece of documentation regarding the training of evaluators. Each district's Superintendent is responsible for assuring that all evaluators have completed required training (see [RCW 28A.405.130](#)).

INFORMATION AND ASSISTANCE

For questions regarding this bulletin, please contact Sue Anderson, Educator Effectiveness, at 360-725-6116 or email sue.anderson@k12.wa.us. The OSPI TTY number is 360-664-3631.

This bulletin is also available on the [Bulletins and Memoranda](#) page of the OSPI website.

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